

Job Title Clinical unit Base Managed by Accountable to	Senior MRI Radiographer Radiology Department Sancta Maria Hospital Supervisor Radiographer/Head of Clinical Services Hospital Director
About HMT	
<p>At the Healthcare Management Trust, we are committed to delivering the highest quality healthcare and understand that our well-trained, passionate team of employees lie at the heart of delivering the service our patients and residents expect.</p> <p>Our team of employees share our vision to provide world class healthcare, and we continuously improve the skills within our workforce to ensure we maintain our position within the healthcare sector. We know our team have a wealth of knowledge and experience, and by working together we develop an exciting and innovative workplace.</p>	
Job Summary	
<ul style="list-style-type: none"> • The Senior MRI Radiographer will be accountable to the Supervising Radiographer. • Support the MRI service joining a multi- disciplinary team. • HCPC Registered • BSc/ DCR qualified • Assist in the provision of an efficient MRI scanning service of the highest standard. • Demonstrate evidence of organizational skills and able to work both autonomously as part of a team. • Have substantial experience in MRI, including abdominal, orthopedic, vascular, gynecological, multi parametric prostate scanning. Cardiac MRI experience preferable. • Have basic/intermediate knowledge of MRI, having attended the MRI courses. • Competent with the technical and clinical aspects of MRI, maintaining full safety standards in MRI. • Utilise department protocols and set standards to continually undertake MRI procedures of the highest quality. 	
Main Duties and Responsibilities	
<p>Communication</p> <ul style="list-style-type: none"> • Communicate and work closely with Radiologists and consultants in setting up policies and protocols for all MRI imaging and patient pathways. • Excellent verbal, written interpersonal communication skills. • Communicate effectively with the Multidisciplinary team in order to promote efficient patient care and maintain effective channels of communication both with staff and patients. • To maintain staff morale and contribute through a positive and proactive example in communication and leadership • Liaise with other clinical areas as necessary for the co-ordination of patient care. <p>Planning & Organising</p> <ul style="list-style-type: none"> • Adapt organizational and problem-solving skills with patients and service focused approach and strong clinical decision making skills. 	

- Overall management of the running of the MRI service on a day to day basis ensuring the highest standard of care and service.
- Proven experience in people management as well as organizing sessions in MRI.

Analytical

- Identify improvements on an ongoing basis and oversee the implementations of such improvements so agreed with the Supervising Radiographer and Clinical Services Manager.
- Good knowledge of current trends and development in MRI equipment, techniques and advancements
- Previous experience of reviewing and standardising protocols
- To promote reflective practice and learning in order to ensure that patient care is research based, appropriate and responsive to patient's needs.

Quality Governance

- To participate in Audits and Quality Assurance programmes within the MRI department, including the use of Audit tools in order to deliver a service.
- Attend MRI safety group meetings on a regular basis.
- Be familiar with the 6 pillars of Clinical Governance.

Tasks Specific Skills

- Have experience on a 1.5T MRI machine, GE preferable.
- Adhere with Quality Assurance checks daily.
- To ensure equipment in the MRI department is regularly maintained and where required, repaired or replaced on a timely basis.
- Work closely with the MRI safety advisor to comply with safety standards and to set up new protocols.

Training and Professional Development

- BSc/DCR qualification
- HCPC Registered
- Basic/intermediate/advanced MRI course
- Proven record to successfully training of MRI Radiographers.
- To teach staff as required.
- Ensure where appropriate that the programmes of training for both trained and untrained staff are completed.
- Participate and complete E- learning in a timely manner and attend practical and in house training .

Health & Safety

- Competent in maintaining full safety standards in MRI.
- Full awareness of the risks in an MRI department.
- Aware of the importance of scrutinizing the MRI safety questionnaire with the patient.
- To comply with the Health and Social Care Act 2008 and ensure the Radiology department meet with the requirements of the Health Inspector Wales (HIW).
- To report and document all accidents and untoward incidents to the Supervising Radiographer and complete Datix in accordance with HMT policy.
- To be responsible for maintaining and documenting the safe custody of all medications, ensuring that all related policies and procedures are adhered to.

- To ensure a high standard of infection control and the prevention of all avoidable healthcare associated infections.

General

Equality & Diversity

Be aware of need for own personal development and be prepared to attend and undertake any necessary training, being aware of the need to develop oneself and to strive to increase personal knowledge.

Contribute to making the clinical environment conducive to learning and development where individuals feel able to discuss ideas and action as well as showing initiative.

Information Governance

All staff have an individual responsibility for creating accurate records of their work and for making entries into and managing all patient records effectively in line with all the Health Record Keeping Policies and Procedures in order to meet the Hospital's legal, regulatory and accountability requirements.

Health & Safety

To take reasonable care to prevent injury to themselves or others who may be affected by their acts or omissions.

To co-operate fully in discharging HMT policies and procedures with regard to health and safety matters.

To immediately, report to their manager any shortcomings in health and safety procedures and practice.

To report any accidents or dangerous incidents to their immediate manager and safety representative as early as possible and submit a completed accident / incident form.

To use protective clothing and equipment where provided.

Whilst the aim of the hospital is to promote a co-operative and constructive view of health and safety concerns in the organisation, all staff must be aware that a willful or irresponsible disregard for safety matters may give rise to disciplinary proceedings.

Governance

To actively participate in governance activities to ensure that the highest standards of care and business conduct are achieved.

Safeguarding

Sancta Maria Hospital is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Employee Benefits

BENEFITS: 27 Statutory days’ holiday plus bank holidays, contributory pension, private medical insurance.
 We regularly review our employee benefits package, which includes our group personal pension plan and private medical cover.

Notes

This is an outline job description setting out general responsibilities and tasks the post-holder may be required to undertake. It is not comprehensive and the post-holder may be required to carry out other duties and responsibilities from time to time as determined by HMT. The job description will also be subject to change in-line with the needs of the Hospital and the Organisation.

Staff will be expected to carry out their duties in line with their terms and conditions and contract of employment, the standards stated in the staff handbook and will be required to follow HMT policies and procedures and as stated in the NMC / HPC

Staff have a contractual duty to ensure that mandatory training is current and will be expected to participate and undertaken further developmental training specific to their role.

Skills/Competencies/Qualifications

- A Registered Healthcare Qualification and a relevant post-registration qualification.
- Excellent clinical skills relevant to the role; sound knowledge of current professional issues and evidence of on-going professional development.
- The ability to lead, motivate, support and develop staff.

Candidate Profile

Criteria	Essential	Desirable
Qualifications & Training	<ul style="list-style-type: none"> • Educated to Diploma/Degree level or equivalent • Registered HPC Healthcare qualification • Evidence of recent professional development 	
Experience	<ul style="list-style-type: none"> • Experience as a leadership role and Health care professional. 	

	<ul style="list-style-type: none"> • NHS or Independent sector experience • Experience of working closely with clinicians of varying seniority • Audit experience 	
Knowledge & Technical Ability	<p>Able to:</p> <ul style="list-style-type: none"> • Communicate effectively. • Work as part of a multi-disciplinary team. • Clinical and technical ability. • Significant MRI knowledge and experience. 	
Skills	<ul style="list-style-type: none"> • Able to prioritise and meet deadlines effectively • Time management skills • Ability to use initiative and make decisions • Analyses problems and implements effective and appropriate solutions • Effective leadership skills 	Evaluation of performance, evidence of reflective practice and self-development
Communication	<ul style="list-style-type: none"> • Excellent communications skills, written and oral • Able to motivate and support others and encourage effective team working • Understands the importance of confidentiality and dealing with sensitive information 	



Job Title: Senior MRI Radiographer

Department: MRI Department

I declare that I have read the Job Description and Person Specification and confirm that this is an accurate and fair description of the role.

Signature _____ Date: _____